

## Kaipara District Council

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# Minutes

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<b>Meeting:</b>	Kaipara District Council
<b>Date</b>	Tuesday 04 April 2017
<b>Time</b>	Meeting commenced at 10.00 am Meeting concluded at 1.50 pm
<b>Venue</b>	Conference Room, Northern Wairoa War Memorial Hall (Dargaville Town Hall), Hokianga Road, Dargaville
<b>Status</b>	Confirmed

### Membership

Chair: Mayor Greg Gent

Members: Councillor Peter Wethey (Deputy Mayor)  
Councillor Anna Curnow  
Councillor Victoria Del la Varis-Woodcock  
Councillor Julie Geange  
Councillor Libby Jones  
Councillor Karen Joyce-Paki  
Councillor Jonathan Larsen  
Councillor Andrew Wade

Seán Mahoney  
**Democratic Services Manager**  
09 439 3602  
[smahoney@kaipara.govt.nz](mailto:smahoney@kaipara.govt.nz)

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**Kaipara District Council Minutes of meeting Tuesday 04 April 2017 in Dargaville**
**1 Opening**
**1.1 Karakia**

Councillor Del La Varis-Woodcock opened with a Karakia.

**1.2 Present**

Mayor Greg Gent, Councillors Peter Wethey (Deputy Mayor), Anna Curnow, Victoria Del la Varis-Woodcock, Julie Geange, Libby Jones, Karen Joyce-Paki, Jonathan Larsen, Andrew Wade.

**In Attendance**

Name	Designation	Item(s)
Graham Sibery	Chief Executive	All
Glennis Christie	General Manager Finance	All
Curt Martin	General Manager Infrastructure	All
Fran Mikulicic	General Manager Planning and Regulatory	All
Duncan McAulay	General Manager Strategy and Performance	4-10
Venessa Anich	General Manager Community	All
Peter Marshall	General Manager Corporate Services	All
Heidi Clark	Communication Manager	All
Rick Groufsky	Financial Services Manager	All
Sue Hodge	Parks and Community Manager	4-10
John Burt	Property and Commercial Advisor	8.3
Sean Mahoney	Democratic Services Manager	All
Lisa Hong	Administration Assistant	All (Minute-taker)

**Apologies**

Nil.

**1.3 Confirmation of Agenda**

The Committee confirmed the Agenda.

**1.4 Conflict of Interest Declaration**

5.1 Councillor Joyce-Paki declared an interest in the Pouto Landscape application being on DOC land.

Councillor Geange declared an interest in Dargaville Rugby and Sports Club.

6.1 Councillor Wade declared an interest in the Baylys Beach Surf Lifesaving Club.

## 2 Deputations and presentations

Nil

## 3 Confirmation of Minutes

### 3.1 Council Minutes 14 March 2017

Democratic Services Manager 1601.21

Amendments:

Page	Item	Report	Amendment
4	2	Deputations and Presentations	"Sue Rokstad spoke in the public forum about the state of Notorious Road Wests Roothing."

Moved Larsen/Wade

*That the unconfirmed Minutes of the meeting of Kaipara District Council held 14 March 2017, as amended, be confirmed as a true and correct record.*

Carried

## 4 Performance Reporting

### 4.1 Chief Executive's Report February 2017

Chief Executive 2002.02.17/February

Moved Geange/Curnow

*That Kaipara District Council receives the Chief Executive's Report for February 2017.*

Carried

The meeting adjourned at 11.20 am.

The meeting recommenced at 11.25 am.

## 5 Recommendation Papers

### 5.1 Community Assistance Policy: Operational Discretionary Grant Recommendations March 2017

Community Funding Advisor 2109.01.02.04

Moved Gent/Wethey

That Kaipara District Council:

- 1 Receives the Community Funding Advisor's report 'Community Assistance Policy: Operational Discretionary Grant Recommendations March 2017' dated 24 February 2017; and
- 2 Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and
- 3 Approves the following Operational Discretionary Grants applications:

Organisation	Amount
Northland Chamber of Commerce	\$5,000.00
Pouto Landcare	\$6,000.00
Northern Wairoa Maori, Maritime and Pioneer Museum	\$5,994.28
Maungaturoto Library	\$519.80
Dargaville and Districts Citizen's Advice Bureau	\$5,000.00
Northern Wairoa A&P Association	\$2,000.00
Christmas in the Gardens	\$500.00
Mountains to Sea Conservation Trust	\$4,200.00
Creative Northland	\$2,000.00
Mangawhai Museum and Historical Society	\$2,197.65
Mangawhai Activity Zone Charitable Trust	\$525.00
Kumarani Productions	*\$2,630.00
<b>Subtotal</b>	<b>\$36,566.73</b>
<b>(Less *Kumarani hall hire and photocopying; to be absorbed into existing budgets so cost-neutral for Council)</b>	<b>-\$2,630.00</b>
<b>Total recommended allocation from Grants budget</b>	<b>\$33,936.73</b>

Carried

Councillors Geange and Jones wished to record their votes against the motion.

Moved Jones/Wethey

That Kaipara District Council form a sub-committee of one Councillor from each ward to consider Community Capital Grant applications and Contracts for Service applications under the current Community Assistance Policy.

Carried

## 6 Decision Papers

### 6.1 Baylys Beach Community Centre/Public Toilets Encumbrance

Parks and Community Manager 4602.02

Moved Curnow/Joyce-Paki

*That Kaipara District Council:*

- 1 *Receives the Parks and Community Manager's report 'Baylys Beach Community Centre/Public Toilets Encumbrance; dated 20 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Recommends that the encumbrance registered on the title of 52 Seaview Road, Dargaville, permitting Council to develop public toilets, is removed; and*
- 4 *That a budget of \$70,000 is provided in the draft Long Term Plan 2018/2028 for a Baylys Beach Public Toilet Boardwalk to ensure the toilets are usable by people with physical disabilities.*

**Carried**

### 6.2 Maungaturoto Residents Association Development Agreement and Draft Licence to Occupy to Build a Playground in View Street, Maungaturoto

Parks and Community Manager 4602.02

Moved Curnow/Jones

*That Kaipara District Council:*

- 1 *Receives the Parks and Community Manager's report 'Maungaturoto Residents Association Development Agreement and Licence to Occupy – View Street, Maungaturoto' dated 27 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the terms and conditions as outlined in the above-mentioned report for a Development Agreement and Licence to Occupy with the Maungaturoto Residents Association in View Street, Maungaturoto (Lot 34 PT 33 35 36 DP 8374 BLK VIII WAIPU SD); and*

- 4 *Delegates the Kaipara District Council's Chief Executive to finalise and sign the Development Agreement and Licence to Occupy with the Maungaturoto Residents Association.*

**Carried**

## **7 Information Papers**

### **7.1 Kai Iwi Lakes (Taharoa Domain) Bylaw Update**

**Policy Manager 3216.0**

**Moved Curnow/Jones**

*That Kaipara District Council receives the Policy Manager's report 'Kai Iwi Lakes (Taharoa Domain) Bylaw Update' dated 20 March 2017 and the information contained therein.*

**Carried**

### **7.2 Draft 2017 Walking and Cycling Strategy**

**Parks and Community Manager 4101.01**

**Moved Larsen/Wade**

*That Kaipara District Council:*

- 1 *Receives the Parks and Community Manager's report 'Draft 2017 Walking and Cycling Strategy' dated 20 March 2017; and*
- 2 *Receives the draft Walking and Cycling Strategy, circulated as Attachment 1 to the above-mentioned report.*

**Carried**

## 8 Public Excluded Council Minute Items: 04 April 2017

The meeting went into Public Excluded session at 12.22pm.

**Moved Del la Varis/Joyce-Paki**

*That the public be excluded from the following part of the proceedings of this meeting namely:*

- *Kaipara District Council Resource Management Commissioner Pool : Additional Planning Commissioners Approval*
- *CON682 Road Maintenance: Awarding Separable Portion 4*
- *Forestry – EOI Evaluation*

*The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:*

<b>General subject of each matter to be considered:</b>	<b>Reason for passing this Resolution</b>	<b>Ground(s) under Section 48(1) for the passing this resolution:</b>
<i>Kaipara District Council Resource Management Commissioner Pool : Additional Planning Commissioners Approval</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>CON682 Road Maintenance: Awarding Separable Portion 4</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Forestry – EOI Evaluation</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

**Carried**



## 9 Open Council Minutes Tuesday 04 April 2017

The meeting moved back into Open Session at 1.20 pm.

**Moved Gent/Geange**

*That the public be re-admitted to the meeting and resolutions made whilst in Public Excluded be confirmed in Open Meeting once the relevant parties have been informed.*

**Carried**

### 9.1 Kaipara District Council Resource Management Commissioner Pool : Additional Planning Commissioners Approval (agenda item 8.1)

**Policy Manager 3825.01**

Two Motions to this item.

**Moved (1) Larsen/Geange**

*That Kaipara District Council:*

- 1 *Receives the Policy Manager's report 'Kaipara District Council Resource Management Commissioner Pool : Additional Planning Commissioners Approval' dated 21 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Receives the curriculum vitae of Bill Smith, Bronwyn Hunt, Mark Farnsworth, Michael Campbell, Michael Lester and Philip Brown, as circulated with the above-mentioned report; and*
- 4 *Appoints Bill Smith, Bronwyn Hunt, Mark Farnsworth, Michael Campbell, Michael Lester and Philip Brown to Council's Hearing Commissioner Pool for Resource Management Act matters.*

**Carried**

**Moved (2) Larsen/Geange**

*That Kaipara District Council:*

- 1 *Receives the Policy Manager's report 'Kaipara District Council Resource Management Commissioner Pool : Additional Planning Commissioners Approval' dated 21 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the*

*provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Receives the curriculum vitae of Bill Smith, Bronwyn Hunt, Mark Farnsworth, Michael Campbell, Michael Lester and Philip Brown, as circulated with the above-mentioned report; and*
- 4 *That the Council's Hearings Commissioner Pool be reviewed every three years.*

**Carried**

## 9.2 CON682 Road Maintenance: Awarding Separable Portion 4 (Agenda Item 8.2)

**Roading Maintenance Engineer 4107.682**

**Moved Geange/Curnow**

*That Kaipara District Council:*

- 1 *Receives the Roading Maintenance Engineer's report 'CON682 Road Maintenance: Awarding Separable Portion 4' dated 27 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Resolves to award Broadspectrum (NZ) Ltd Separable Portion 4 of Contract 682 (CON682) effective 01 July 2017 to 30 June 2018.*

**Carried**

## 9.3 Forestry – EOI Evaluation (Agenda Item 8.3)

**Property and Commercial Advisor 5105.12**

Three Motions to this item.

**Moved (1) Del la Varis/Joyce-Paki**

*That Kaipara District Council resolves that if the Hills and Monteiths forestry blocks are intended to be sold, then they are subject to a public consultation process first.*

**Carried**

Mayor Gent, Councillors Larsen and Wethey wished their votes against to be recorded.

**Moved (2) Wethey/Curnow**

*That Kaipara District Council rescinds the previous motion “That Kaipara District Council resolves that if the Hills and Monteiths forestry blocks are intended to be sold, then they are subject to a public consultation process first.”*

**Carried**

Councillors Del La Varis – Woodcock and Joyce-Paki wished their votes against to be recorded.

**Moved (3) Gent/Geange**

*That Kaipara District Council:*

- 1 *Receives the Property and Commercial Advisor’s report ‘Forestry – EOI Evaluation’ dated 28 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *In accordance with its Property Disposal and Acquisition Policy, determines that in principle the forests including the Hills and Monteiths land may be surplus (or under-performing) to Council requirements and potentially can be sold, subject to establishing easements for recreational use in the Hills and Monteiths blocks; and*
- 4 *Negotiates with the recommended bidder(s) in order to determine if an acceptable price for the purchase of the forests can be agreed; and*
- 5 *Directs the Chief Executive to negotiate with the recommended bidder(s) for a conditional Sale and Purchase Agreement for the possible sale of Council’s forests; and*
- 6 *Requests that the Chief Executive bring any finalised conditional Sale and Purchase Agreement back to Council for approval or report if an agreement with recommended bidders cannot be concluded.*

**Carried****10 Closure**

The meeting closed at 1:50pm.

**Confirmed 08 May 2017**

**Chair Mayor Gent**